

Creighton University's EdD in Interdisciplinary Program seeks Assistant Professor

Job Title: Assistant Professor – Non-Tenure Track

Company: Creighton University (Creighton.edu)

Details: Full time

Start Date: March 1, 2022

Location: Creighton University is located in Omaha, NE, role must be performed locally.

Relocation will be required if candidate is from outside the local area.

Application Due Date: Review of applications will begin December 1, 2021

Overview of the Role

The EdD in Interdisciplinary Leadership Program in the Department of Interdisciplinary Studies in the Graduate School at Creighton University, a private, Catholic Jesuit institution in Omaha Nebraska, invites applications for a position at the rank of Assistant Professor beginning spring of 2022. This is a full time (12-month), non-tenure track, teaching and service-focused position. The EdD in Interdisciplinary Leadership Program is an online, practitioner-based doctoral degree for adult lifelong learners with enrollment of approximately 250 students from a variety of disciplines and backgrounds including, but not limited to: government, military, education, health care, non-profit leadership, and business. The new faculty member will teach five 8-week online doctoral-level courses for the EdD program each year. This faculty member should be able to teach and serve as course director in at least three of the following leadership-related topics commensurate with their expertise: Social Science Research Design and Professional Inquiry; Leadership Theories Seminar; Applied Ethics; Social Justice and Leadership; Policy Analysis and Development; Organizational Theory and Behavior; Systems Thinking; Data Analysis and Use for Qualitative Methods/Quantitative Methods.

Our ideal candidate would hold an earned Ph.D., Ed.D., or other terminal degree from an accredited college or university, have 2-4 years of prior demonstrated excellence in teaching undergraduate or graduate-level online courses, and at least 3-5 years of leadership experience. Our new team member would show evidence of work as a scholar-practitioner who can apply leadership theories in a variety of disciplinary settings. The candidate would possess excellent verbal and written communication, strong interpersonal, organizational, and planning skills, and exhibit the ability to work collaboratively in a collegial, interdisciplinary educational environment.

About Creighton University EdD in Interdisciplinary Leadership Program

Our mission within the EdD Program is to use innovative, leading edge education approaches such as the emerging approach of interdisciplinary leadership, adult learning theory, and

dissertations in practice to prepare individuals to work across differences to address complex problems. We use social science methodologies to explore, describe, and examine complex, real-world problems to develop solutions for the 21st century. The EdD in Interdisciplinary Leadership Program is an online, practitioner-based doctoral degree for adult lifelong learners with enrollment of approximately 250 students from a variety of disciplines and backgrounds including, but not limited to: government, military, education, health care, non-profit leadership, and business.

Our Mission:

We believe leadership is practiced in both obvious and subtle ways by anyone willing to help (Lowney, 2003; Wheatley, 2006).

We believe in preparing individuals to work for and with others by fostering a rich interdisciplinary learning environment.

We believe in preparing individuals to embrace complexity by practicing self-reflection, an openness to diversity, and the integration of Ignatian values.

We are diverse in the life experiences, ways of thinking, and knowledge base that faculty, staff, and students bring to the program.

We are reflective scholar-practitioners focused on modeling the leadership our communities and workplaces need today and in the future.

Our goal is to build a diverse team committed to having a positive impact on the world. We know that doing this means fostering a learning environment and culture that welcomes and supports team members from diverse backgrounds. We encourage applications from qualified individuals of all backgrounds who believe they can contribute to the distinctive educational traditions of the University. Whatever way you identify and whatever background you come from, if this role would make you excited to come to work every day and this is a team you want to be part of, we look forward to your application. People of Color, trans and gender nonconforming/nonbinary people, people from poor and working-class backgrounds, people with disabilities, parents or people with dependents and women are encouraged to apply.

We are proud to be a University and a Program that practices inclusive excellence, which means at every point in the decision-making process we seriously consider the benefits and implications of diversity and inclusion. We realize that progress in justice, equity, diversity, and inclusion makes the entire institution stronger, more resilient, and more adaptable for current situations and for the future.

The new faculty member will teach five 8-week online doctoral-level courses for the EdD program each year. In addition, this faculty member will serve as academic adviser for doctoral students on a variety of academic issues, serve as a dissertation chair and committee member for EdD dissertations in practice, review candidacy/qualifying exams, review admissions applications, and collaborate with other faculty and staff on the planning and facilitation of student engagement activities.

As a core faculty member, participation in departmental meetings and facilitation of program-level strategic initiatives related to justice, equity, diversity, and inclusion, student retention, and alumni affinity are expected. Therefore, the faculty member will be expected to live in the local Omaha, Nebraska area.

To be considered, candidates should submit a cover letter, a curriculum vita, two letters of reference, a teaching portfolio outlining the candidates' teaching philosophy, a description of the courses within the EdD Plan of Study the candidate could teach, and evidence of excellence in teaching (5 pages maximum), and transcripts. Candidates may contact Dr. James Martin (JimMartin@creighton.edu) with any questions. The committee will begin reviewing materials December 1, 2021.

To apply go to the following website: <https://creighton.referrals.selectminds.com/jobs/assistant-professor-non-tenure-track-%E2%80%93-doctoral-program-in-interdisciplinary-leadership-2613>

Qualifications, Skills, and Experience

- A PhD or EdD in a discipline appropriate for an interdisciplinary program with a social science focus
- 2-4 years of experience with graduate level teaching and advising and ability to provide evidence of excellent university-level teaching
- 2-4 years of experience with teaching online
- Non-academic professional experience as a scholar-practitioner (in k-12 education, higher education, business, government, military, non-profit, or healthcare)
- Experience in directing or chairing masters' theses or doctoral level dissertations
- Experience with teaching social science research methods, including qualitative, quantitative, or mixed-methods.
- Experience with teaching in leadership theories
- Excellent verbal and written communication and the ability to work collaboratively on a team in an interdisciplinary environment
- Strong interpersonal skills with the ability to develop rapport with, and empathy and compassion for, a diversity of populations

Because we are a small team, everyone ends up pitching in on needed tasks and takes on roles necessary to keep the program running. You can therefore expect to be involved with work beyond your core responsibilities, and may also be required to work in excess of normal working hours as workloads and seasonal activities necessitate

The Hiring Process at Creighton University

The hiring process within the EdD Program at Creighton University is designed with inclusive hiring practices in mind. From a practical perspective, the hiring process for this role is expected to go as follows:

1. If you're interested in the role, please submit your application. **In your application, please include (1) a cover letter, (2) your CV, (3) a teaching portfolio, (4) two letters of reference, and (5) your transcripts.**
2. The EdD in Interdisciplinary Leadership Program Search Committee team will review application materials and invite promising applicants to an initial interview call. This call will be 30-45 minutes. This call can be scheduled during business or non-business hours.
3. After the initial interview call, chosen applicants will be invited to a 1-day campus interview. **You should expect the interview to include a teaching component where you will demonstrate your skills as a teacher and the ability to apply the lessons to real world scenarios.** This second interview may also include other components that we have not yet designed.
4. All applications will receive a response.
5. **Review of applications will begin December 1, 2021.**

We know the hiring process does not end with the offer. We are looking for someone who is interested in making a commitment to Creighton University. We will therefore put into place a welcome and orientation period to support the new faculty member being successful in this role. The new faculty members can expect:

- Daily check ins with another team member for your first three weeks on the job
- Monthly check-ins with our Program Director to help the faculty member integrate into our interdisciplinary workflow.
- An online orientation platform to help the faculty member learn our online learning management system (Canvas) and program practices and policies.
- Faculty orientation hosted by Creighton University's Center for Faculty Excellence
- Assistance to find mentorship that fits the faculty members' desires and goals
- Program retreats with program faculty and staff members to set personal and collective goals

Other Things to Know About Working at Creighton University

Creighton Salary System: At Creighton we aim to compensate our team members in a way that cares for our team as whole persons.

Creighton Benefits: We're proud of the benefits package we offer. This role is eligible for all our benefits which are:

- Medical, dental, and vision insurance
- Paid vacation time
- Paid sick time
- Flex time - you set your hours
- 401k plan

Creighton EdD in Interdisciplinary Leadership Program Location: Creighton University is based in Omaha Nebraska. This is a full-time role that is expected to be performed locally.

AAP/EEO Statement:

Creighton University is committed to providing a safe and non-discriminatory educational and employment environment. The University admits qualified students, hires qualified employees and accepts patients for treatment without regard to race, color, religion, sex, marital status, national origin, age, disability, citizenship, sexual orientation, gender identity, gender expression, veteran status, or other status protected by law. Its education and employment policies, scholarship and loan programs, and other programs and activities, are administered without unlawful discrimination.

Disclosure Statement:

This description describes the general nature of work to be performed and does not include an exhaustive list of all duties, skills, or abilities required. Regular, reliable attendance is an essential function and all employees are required to follow any other job-related instructions and to perform any other job-related duties as requested by their supervisor. Employees may also be required to work in excess of normal working hours as workloads and seasonal activities necessitate. A complete description is available in the Human Resource office located at 3006 Webster Street Omaha, NE. Creighton University reserves the right to modify duties, responsibilities and activities at any time with or without notice.